



Register a User

January 2009

Introduction

Access to Spatial Datamart requires user registration and authorisation. This information sheet describes the process of registering as an authorised user of Spatial Datamart.

User Registration

a. Go to <http://services.land.vic.gov.au/MyProfile> to register as a new user in **My Profile**

b. Select the *Register* button on the left hand side of the page, enter in all your details and then click *Next*.

Keep the User Name simple e.g. a new User named John Smith might have jsmith as the User Name. Duplicate names are not allowed.

c. The "Next" button brings you to "Request Access to Application".

NOTE: Do not Request Access to the Spatial Datamart application via the resulting drop-down list. Do not select the Save button. Access to Spatial Datamart is controlled by Organisation so you do not need to perform this step.

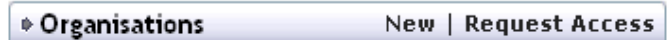
d. Click on "View My Details" in the left menu.

Spatial Datamart Contact Details

The Spatial Information Infrastructure group (DSE). Please address any feedback or queries to vicmap.data@dse.vic.gov.au or (03) 8636 2333.

e. You should now see your profile. From here you can modify your Details, view the Applications you have access to, view your Organisation membership and any Requests you have made.

f. From the "Organisations" Menu bar select "Request Access".



g. On the "Request for user Membership of Organisation" screen, enter the name of your organisation exactly as registered. Go to the [Future Coasts Stakeholders List](#) for a list of supported organisations. For new organisations, please see Organisation Registration Guide for more details.

h. Then click "Save"

Your MyProfile Organisation Administrator will now process your request for membership.

Once this has been approved you will have access to applications controlled by your organisation, which includes Spatial Datamart. Located at <http://services.land.vic.gov.au/SpatialDatamart>.

Forgotten Your Password?

Click here to [reset your password](#)

