

# Climate Change Innovation grants

## Funding constraints

Guidance on the contribution requirement from partner organisations applying for a Climate Change Innovation grant



*Please note the advice provided below differs slightly from the information included in the Application Guidelines.*

### Requirements

- A minimum of 10% contribution from partner organisations of the total project cost is required.
- This contribution can be purely financial or a mix of financial and 'in kind'.
- A financial contribution is mandatory to be eligible for a Climate Change Innovation grant. This financial contribution must be a minimum of 5% of the total project cost.
- If there is no 'in kind' contribution the financial contribution must be 10% or more of the total project cost.
- An 'in kind' contribution is not a mandatory requirement.
- If there is an 'in kind' contribution it can be 5% or more of the total project cost.
- The 'in kind' contribution may be more than 5% and does not have to be matched by a financial contribution as long as the financial contribution meets the 5% minimum.

All partners are expected to make a contribution to the project. The composition of the contribution is to be decided by the partnership and will depend on the capacity, skills and knowledge of each partner.

### What is an 'in kind' contribution?

'In kind' support may include:

- Equipment
- Office space
- Volunteering
- Administrative support
- Technical expertise
- Data
- Land

These may be donated or loaned.

### How do I calculate the value of 'in kind' support?

Administrative support and volunteering time is to be costed at \$30 per hour.

Technical expertise is to be costed at market rate.

The value of other types of 'in kind' contributions should be calculated using appropriate commercial rates/value.

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### Example A: Meeting the minimum requirement

#### Total project cost \$200,000

\$10,000 is the minimum financial requirement (5% of total project cost).

The 'in kind' contribution needs to be equivalent to \$10,000 or more.

The lead organisation supplies the financial contribution of \$10,000.

The project partners provide \$10,000 'in kind'.

The grant application is for \$180,000

### Example B: Providing more than the minimum 'in kind' contribution

#### Total project cost \$300,000

\$15,000 is the minimum financial requirement (5% of total project cost).

One partner organisation supplies the financial contribution of \$15,000.

The other project partners provide \$25,000 'in kind'.

The grant application is for \$260,000

### Example C: Total project costs exceed grant limit

#### Total project cost \$450,000

\$22,500 is the minimum financial requirement.

The partnership supplies \$100,000 financial contribution and \$50,000 'in kind';

The grant application is for the maximum \$300,000

## FAQs

### Is the minimum contribution 10% of the funding being requested or 10% of the total cost of the project?

The requirement is for a minimum contribution of 10% of the total project cost.

### Do all partners need to make a contribution?

Yes, all organisations who are part of the partnership are expected to contribute financially or 'in kind'. The division of the contribution is to be determined by the partnership.

### Why is a contribution required at all?

Preference will be given to applications that demonstrate collaboration. Collaboration requires investment by all parties to work towards a common goal. Investment by the project partners provides an extra incentive for the partnership and project to continue their collaboration.

### Will my application be advantaged by the inclusion of a higher than minimum contribution?

Applications will be assessed for their capacity to deliver value for money, in addition to the four criteria included in the guidelines –

- Address climate change challenges
- Innovation
- Contribution to building capability within Victoria to tackle climate change
- Regional benefit.

### If our grant application is successful, how is the partnership contribution formalised?

If your grant application is successful, the proposed contribution will be included in the contract signed with DELWP and will need to be provided to meet project milestones. It is important that the contribution you indicate in the proposal be practicable and agreed to by the partnership organisations prior to submitting your application.